

**Snow Removal Policy**  
**Brandywine, A Planned Community**

**Executive Board Approval Date:** February 11, 2024

**Policy Statement:**

The Brandywine Homeowners Association (BHOA) is responsible for maintenance and clearing of snow from the bike path, sidewalks, and driveways for snow at or above 3 inches at the conclusion of the snow event. Below 3 inches is the responsibility of the Unit Owner to shovel their sidewalks within 24 hours of the conclusion of the snow event per the Hampden Township Snow ordinance.

When offered by the BHOA's contract, Unit Owners may opt in for snow removal between 1 inch and 3 inches on an individual basis with billing direct between the Contractor and Unit Owner.

**Guidelines**

- The Board will communicate via email to unit owners during each snow event of whether the 3" threshold has been met for contracted plowing and shoveling.
- Unit Owners are responsible for maintenance and clearance of snow from steps and pavers installed as per Construction of steps from sidewalk to dwelling walkway Policy and Pavers Installation on Sides of Driveway Policy.
- It is not guaranteed that Contractors will plow driveways if there are any cars in a driveway to avoid potential damage. The HOA will make every effort to encourage contractors to use other ways of removing snow from driveways with cars parked.
- Unit Owners should inspect their driveways and sidewalks within 12 hours of the contractor coming to the Brandywine Development and notify the Board via email at [webmaster@brandywinehoa.org](mailto:webmaster@brandywinehoa.org) if your property was missed for the contractor to return.
- While not required, it is helpful for Unit Owners to place orange driveway markers in various strategic areas of the driveways and sidewalks to assist the snow contractors and minimize disruption of grass and flower beds. Also, turning on outside lights in the evening and nighttime will be helpful to the snow removal crew.

*Bernadette Howard* 2-11-24

President

Date

*Lisa B. Frey* 2.11.24

Secretary

Date